



# Practical Digital Content Management from the Digital Libraries & Archives Perspective

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Addis Ababa, ETHIOPIA

5 - 7 November, 2014

**Day One:** Overview of Free and Open Source Digital Repository (DR) Technology and Implementation possibilities

Time	Description
08:30 – 09:00	Registration
09:00 – 10:00	Introduction <ul style="list-style-type: none"><li>• Opening remarks</li><li>• Workshop Objectives</li><li>• Participants introduction and expectation expression</li></ul>
<b>10:00 – 10:30</b>	<b>Tea Break</b>
10:30 – 13:00	Overview of FOSS DR Technology <ul style="list-style-type: none"><li>• Software options<ul style="list-style-type: none"><li>○ DSpace</li><li>○ Greenstone</li><li>○ Omeka</li><li>○ Collective Access</li><li>○ ResourceSpace</li><li>○ Invenio</li></ul></li><li>• Associated Tools</li></ul>
<b>13:00 – 14:00</b>	<b>Lunch Break</b>
14:00 – 15:00	Planning your DR <ul style="list-style-type: none"><li>• Snapshot of IMARK Module on DR</li><li>• Technical Requirements</li><li>• Platform Options</li><li>• Building a DR Team</li></ul>
<b>15:00 – 15:15</b>	<b>Tea Break</b>
15:15 – 16:30	<ul style="list-style-type: none"><li>• Strategies for Making Your DR Visible</li><li>• Browsing the best designed DRs.</li></ul>
16:30 – 17:00	Questions and Answers / Discussion <ul style="list-style-type: none"><li>• Participants share their experiences and views</li></ul>



## Day Two: Practical session - Lets build Digital Repository!

Time	Description
08:30 – 13:00 <b>(Tea Break from 10:00 – 10:30)</b>	<ul style="list-style-type: none"> <li>• Technical environment setup</li> <li>• Installation possibilities</li> <li>• Introduction of Cloud based solutions</li> <li>• Setting up your DR</li> <li>• Hands-on</li> </ul>
<b>13:00 – 14:00</b>	<b>Lunch Break</b>
14:00 – 15:00	Managing Content of your DR <ul style="list-style-type: none"> <li>• DSpace content</li> <li>• Greenstone content</li> <li>• Omeka</li> <li>• Collective Access</li> <li>• ResourceSpace</li> </ul>
<b>15:00 – 15:15</b>	<b>Tea Break</b>
15:15 – 17:00	Technical Support <ul style="list-style-type: none"> <li>• Practice work on individual collections</li> <li>• Getting Help</li> <li>• Error Handling</li> </ul> Integration with your Institutional website <ul style="list-style-type: none"> <li>• Customization</li> </ul>

## Day Three : Operationalization and Management of DRs

Time	Description
08:30 – 10:00	Recap and continuation of Day Two session: Integration with your website (Customisation)
<b>10:00 – 10:30</b>	<b>Tea Break</b>
10:30 – 11:00	DR workflow
11:00 – 13:00	Metadata Standards and Guidelines: a case of TCRE
<b>13:00 – 14:00</b>	<b>Lunch Break</b>
14:00 – 14:30	<ul style="list-style-type: none"> <li>• DR Policies</li> </ul>
14:30 – 15:00	<ul style="list-style-type: none"> <li>• Copyright Issues</li> </ul>
<b>15:00 – 15:15</b>	<b>Tea Break</b>
15:15 – 16:30	Practical discussion how to manage your DRs on the African Digital Libraries Central ( <a href="#">ADLC</a> ) and Towards Central Repository for Ethiopian Academic and Research Institutions Project ( <a href="#">TCRE</a> ). <ul style="list-style-type: none"> <li>• Technical issues</li> <li>• Guidelines issues</li> <li>• Ownership issues</li> <li>• Way forward</li> </ul>
16:30 – 17:30	Closing session